

CONTRACT PERFORMANCE QUESTIONNAIRE

Please provide your candid responses. The information that you provide will be used in the awarding of federal contracts. Therefore, it is important that your information be as factual, accurate and complete as possible to preclude the need for follow-up by the evaluators. If you do not have knowledge of or experience with the company in question, please forward this Questionnaire to the person who does. Please return the completed Questionnaire within 5 days. Thank you.

PART I. (To be completed by the Offerors)

A. CONTRACT IDENTIFICATION

Contractor/Company Name/Division:

Address:

Program Identification/Title:

Contract Number:

Contract Type:

Prime Contractor Name (if different from the contractor name cited above):

CAGE Code:

Contract Award Date:

Forecasted or Actual Contract Completion Date:

Nature of the Contractual Effort or Items Purchased:

B. IDENTIFICATION OF OFFEROR'S REPRESENTATIVE
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Name:

Title:

Date:

Telephone Number:

FAX Number:

Address:

E-mail Address:

C. RESPONDENT IDENTIFICATION

Organization:

Name:

Title:

Date:

Telephone Number

Address:

Fax Number:

E-mail Address:

PART II. EVALUATION (To be completed by Point of Contact – Respondent)

A. Compliance of Products, Services, Documents, and Related Deliverables to Specification Requirements and Standards of Good Workmanship.

- Exceeds Contractual Requirements (Explanation must be provided in Comments field below)
- Meets Contractual Requirements
- Failed to Meet Contractual Requirements (Explanation must be provided in Comments field below)

Comments:

B. Processing of Warranty Claims, effectiveness, repeated claims, timely replacement, etc

- Exceeds Contractual Requirements (Explanation must be provided in Comments field below)
- Meets Contractual Requirements
- Failed to Meet Contractual Requirements (Explanation must be provided in Comments field below)

Comments:

C. Effectiveness of Project Management (to include use and control of subcontractors).

- Exceptional (Explanation must be provided in Comments field below)
- Satisfactory
- Unsatisfactory (Explanation must be provided in Comments field below)

Comments:

D. Timeliness of Performance for Services and Product Deliverables, including the Administrative Aspects of Performance.

- Exceeds Contractual Requirements (Explanation must be provided in Comments field below)
- Meets Contractual Requirements
- Failed to Meet Contractual Requirements (Explanation must be provided in Comments field below)

Comments:

E. The ability to resolve technical problems or issues quickly and effectively to include timely notification that an issue or problem exists to Contracting Officer, Contracting Officer Representative, or Customer.

- Exceeds Contractual Requirements (Explanation must be provided in Comments field below)
Meets Contractual Requirements
- Failed to Meet Contractual Requirements (Explanation must be provided in Comments field below)

Comments:

F. Effectiveness in Forecasting and Controlling Project Cost.

- Exceptional (Explanation must be provided in Comments field below)
- Satisfactory
- Unsatisfactory (Explanation must be provided in Comments field below)

Comments:

G. Internal billing and control systems for estimating, customer property accountability, warranties processing, and associated cost controls.

- Exceptional (Explanation must be provided in Comments field below)
- Satisfactory
- Unsatisfactory (Explanation must be provided in Comments field below)

Comments:

H. Training of systems and integration of newly hired or re-assigned personnel within the company to satisfy customer expectations.

- Exceptional (Explanation must be provided in Comments field below)
- Satisfactory
- Unsatisfactory (Explanation must be provided in Comments field below)

Comments:

I. Commitment to Customer Satisfaction and Business-like Concern for its Customers' Interest.

- Exceptional (Explanation must be provided in Comments field below)
- Satisfactory
- Unsatisfactory (Explanation must be provided in Comments field below)

Comments:

J. Overall Satisfaction.

- Extremely Satisfactory (Explanation must be provided in Comments field below)
- Satisfactory
- Unsatisfactory (Explanation must be provided in Comments field below)

Comments:

K. General Comments. Provide any other relevant performance information.

L. Other Information Sources. Please provide the following information:

Are you aware of other relevant past efforts by this company?

If yes, please provide the name and telephone number of a point of contact:

PART III. RETURN INFORMATION

PLEASE NOTE: When completed, please send by electronically via email to:
sharla.stalder@us.army.mil

Thank you for your assistance.