

Good Morning:

You may or may not be aware of the many services available to contractors provided by the Procurement Technical Assistance Center (PTAC). I thought this might be a good opportunity to remind and inform you of the many services the PTAC offices' offer. Contract specialist CAN refer contractors to the PTAC's when they do not have the time to help a contractor. The PTAC is a great resource for the contracting community to use.

Many contract specialists may not realize that the PTAC is funded partially through DLA and State funding and the PTAC Specialist have to complete continuing education and hold certifications in these positions as well, meaning have the knowledge to help your contractors. I know there are many new contract specialists at ACC-RI so we could really help them as well.

The Procurement Technical Assistance Program (PTAP) was created by Congress to help business seeking to successfully compete in Federal, State and Local Government contracting. The PTAC and PTAP are funded through cooperative agreements between the DoD and state entities, and provide the following services (not all inclusive) to companies at no charge:

- Completing System Award Management (SAM) Registrations
- Market Research
- Locating bid opportunities
- Understanding procurement regulations
- Understanding solicitation requirements and evaluation procedures
- Preparing proposals
- Compliance issues (reporting, invoicing etc.)
- Marketing to Government entities and other contractors

The PTAC specialist have continuing education requirements fulfilled through training by DAU, NCMA and others and are certified at levels similar to other Federal entities.

The attached document lists other areas covered by our program, and please feel to refer any contractors to us for assistance that you are unable to provide, either because of lack of time or job restrictions, and/or for any questions on companies that we may be able to answer or help you with.

Iowa companies contact:

Beth White, 563-370-2166
whiteb@iastate.edu

Illinois Companies contact:

Vicky Miller, 309-796-5711
millerv@bhc.edu

All other states refer to

<http://www.aptac-us.org/new/>

Thank you!