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Name of Offeror or Contractor: KELLOGG, BROWN & ROOT SERVICES INC		

SECTION A - SUPPLEMENTAL INFORMATION

A. The purpose of this modification is to bring attention to the following policies and requirements due to their significance and importance, and to agree to joint cooperation in establishing rapid implementation with minimal cost and performance impact.

1. The policies and requirements for Personnel Recovery (PR)/Survival, Evasion, Resistance, & Escape (SERE)/Isolated Preparation Report (ISOPREP) Guidance for Contractor Personnel in accordance with clause H13 of the basic contract and DODD 2310.2 Personnel Recovery, DA Policy-AR 350.1, and HQ AMC Policy (dated 31Mar05).

2. The policies and requirements for the Military Extraterritorial Jurisdiction Act (MEJA) (18 USC 3261-3267)

3. The policies and requirements for DODI 3020.41, Contractor Personnel Authorized to Accompany the U.S. Armed Forces.

B. Personnel Recovery Training

1. REQUIREMENTS FOR PERSONNEL RECOVERY (PR)/SURVIVAL, EVASION, RESISTANCE, & ESCAPE (SERE)/ISOLATED PREPARATION REPORT (ISOPREP).

a. PERSONNEL RECOVERY (PR) REQUIREMENT FOR ALL U.S. NATIONAL DEPLOYING AND DEPLOYED CONTRACTOR PERSONNEL: Please note that this training is currently only required for U.S. National contractor personnel deploying to Central Command (CENTCOM), European Command (EUCOM), Southern Command (SOUTHCOM), and Pacific Command (PACOM) theaters and working on Department of Defense (DoD) contracts, or those stationed in theaters contracted in support of DoD activities or operations. It is important for contractors to understand that this policy applies to all U.S. National contractor personnel who work for the prime contractor and any of the subcontract tier levels on a DoD contract overseas. This training is required to be taken annually.

1. In accordance with DODD 2310.2 Personnel Recovery, DA Policy-AR 350.1, and HQ AMC Policy (dated 31Mar05), Personnel Recovery Training is a mandatory pre-deployment theater entrance training and certification requirement for all "at risk" (Military, DoD Civilians and Contractors) performing authorized DoD missions.

2. The LOGCAP Contractor is responsible for certifying compliance with all Personnel Recovery requirements and providing Personnel Recovery Training to all its U.S. National contractor personnel deployed or deploying to all overseas Combatant Commanders, COCOMs: CENTCOM, EUCOM, PACOM, and SOUTHCOM.

3. PR Training certification is required for all U.S. National LOGCAP contractors required to travel OCONUS regardless of deployment status (rotational assignment or temporary duty).

4. The LOGCAP Contractor's PR Training Program must be integrated into the Contractor run CONUS Replacement Center (CRC) program and certified by AMSFS-SR (Personnel Recovery Program Director) as fully operational and compliant with the DOD Standard NLT 15 JAN 06.

b. PERSONNEL RECOVERY TRAINING REQUIREMENTS: The LOGCAP Contractor shall provide instruction and assurance of certification/compliance with the following DOD, DA, and HQ AMC PR Training:

1. Personnel Recovery Tactics, Techniques, and Procedures (TTPs) Briefing.

2. COCOM/Theater specific/special instructions (SPINS) briefings identifying geographic, environmental, and socio/political aspects of the area of operations (AOR).

3. Anti-Terrorism-Force Protection (AT/FP Level 1) Training.

4. Survival, Evasion, Resistance, and Escape (SERE) Level B (Videos) Training.

5. Civilian ISOPREP Card (with digital photo of employee) completed, on file with the contractor, and copy furnished to HQ AFSC G1 for forwarding to the AFSB FWD G1 in each COCOM.

6. Register all deploying LOGCAP personnel in the current required AMC authorized personnel tracking systems: Army Civilian Tracking System (CIVTRACKS) or its designated replacement system, e.g. Special Projects Office Tracker (SPOT)

c. PERSONNEL RECOVERY REPORTING REQUIREMENTS:

1. The LOGCAP Contractor shall provide documentation of PR Training on a weekly report basis to the HQ AFSC G1.

2. The PR Training Reports will be provided in a spread sheet format with the following mandatory

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information:

- a. Employee Name.
- b. Employee SSN.
- c. Date of PR Training completed.
- d. Date Civilian ISOPREP Card (with digital photos) provided to HQ AFSC G-1.
(Electronic @AFSC-G1-EOC@AFSC.ARMY.MIL)
- e. Employee OCONUS work location (country).
- f. Employee estimated arrival date (in country).
- g. Employee estimated return date (to CONUS-if applicable).

C. Military Extraterritorial Jurisdiction Act (MEJA) (18 USC 3261-3267):

1. Per the MEJA Act, the contractor and all subcontractors at any tier shall provide the below notification to all employees, including employees hired after contract award, in a language understandable by each employee. The contractor shall report compliance with this clause to the contracting officer during contractor mobilization, and subsequently upon request. The Contractor shall respond to requests for reports on compliance with this clause in the manner and with such content as is specified by the contracting officer at no further cost to the government. The contractor, and all subcontractors at any tier, is responsible for providing each employee with the below notification by actions sufficient to ensure all employees have received and understood the notification by actions including, but not limited to, providing the notification and obtaining a written acknowledgement of the notification by each employee, posting the notification in a conspicuous place frequented by its employees as well including the below notice in employee manuals or employment information. Employees who are not literate (who cannot read) shall have this notification read to them in a language understood by such employee. The below notification will be provided during employee training and any briefings provided to contractors employees and subcontractor employees at any tier no later than ten days after being hired for this contract or arrival in the foreign country in which they will be assigned, employed, by or accompanying the US Armed Forces, or residing as a dependent. The contractor shall maintain a copy of each employees written acknowledgement of receipt of the notification and shall provide the same upon request by the contracting officer. The contractor shall comply with all notification requirements of DoD Instruction 5525.11, Criminal Jurisdiction Over Civilians Employed By or Accompanying the Armed Forces Outside the United States, Certain Service Members, and Former Service Members. In the event of conflict between DoDI 5525.11 or any applicable U.S. military regulations, DoDI 5525.11 and/or applicable U.S. military regulations or orders will control over this clause. The notification referenced above is as follows:

Notification: Under the Military Extraterritorial Jurisdiction Act (MEJA) (18 USC 3261-3267), persons employed by or accompanying the U.S. Armed Forces outside the United States are potentially subject to prosecution for certain criminal acts, including such acts occurring outside the United States. MEJA applies only to those crimes punishable by imprisonment for more than one year if committed within United States jurisdiction. In the Iraqi theater, MEJA maybe used to prosecute individuals who are employed by or accompany the U.S. Armed Forces, including all subcontractors at any tier, with the exception of persons ordinarily residing in Iraq or Iraqi Nationals. The law also applies to individuals accompanying a contractor for the US armed forces, which may include a dependent of a DOD contractor or subcontractor employee. This law authorizes DOD law enforcement personnel to arrest suspected offenders in accordance with applicable international agreements and specifies procedures for the removal of accused individuals to the US. It also authorizes pretrial detention and the appointment of counsel for accused individuals. See Army Field Manual 3-100.21, Contractors on the Battlefield and DoD Instruction 5525.11, Criminal Jurisdiction Over Civilians Employed By or Accompanying the Armed Forces Outside the United States, Certain Service Members, and Former Service Members.

D. An implementation plan for both of these policies is due to the LOGCAP contracting office no later than 10 days after signature of this contract action. Please submit plan to Shelly Robacker at *HYPERLINK "mailto:Shelly.Robacker@us.army.mil" Shelly.Robacker@us.army.mil.

E. Third Country Nationals (TCNs) are not part of this Personnel Recovery mandated training at this time.

F. This information does not constitute a change under the changes clause of the contract, any cost associated with this requirement will be considered an Other Direct Charge (ODC) on applicable Task Orders.

G. Identification of these policies/regulations in this SF30 does not alter the contractors obligations under clause H13 of the contract to abide by other such policies and guidance.

H. All other terms and conditions of the contract remain unchanged.

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I. Point of contact for this action is Shelly Robacker at (309) 782-5237 or shelly.robacker@us.army.mil.

*** END OF NARRATIVE A 017 ***